# **Right to Information Act**

# Chapter 2

Organization, Functions and Duties

[Section 4(1) (b) (i)]

1. Particulars of the organization, functions and duties: -

S.	Name of the	Address	Functions	Duties
No	organization			
	Directorate	Director, Sainik	The Department of	The Director, Sainik
	of Sainik	Welfare, 2 <sup>nd</sup> Floor,	Sainik Welfare	Welfare is the Head of
	Welfare	Sainik Aramghar	functions under the	the Department and
		Complex, Next Lane	administrative control	monitors to look after the
		to Ratnadeep Super	of Home Department	welfare of Ex-servicemen
		Market, Near	of the State	and to guide the Regional
		Yashoda Hospital,	Government. It is	Sainik Welfare Officers
		Suryanagar Colony,	headed by the	for implementation of the
		Somajiguda,	Director at the State	schemes meant for the
		Hyderabad- 500 082,	level and the	Ex-servicemen at the
		Telangana State.	Regional Sainik Welfare Officer at the	district levels such as
				training, employment and
			regional level and functions under	self employment and admission of children in
			control of the District	
		<u>Tel.Nos</u> :	Collector.	various courses. Apart from that sanction grants
		040-23423211/	Collector.	from the Special Fund to
		23423288		the beneficiaries
		23423200		recommended by the
		Fox No		Regional Sainik Welfare
		<u>Fax.No</u> .		Officers such as Monthly
		040-23423211/		Grant, Marriage Grant,
		23423288		Funeral Expenses, PA
		23423288		(Recoupment) Education
		Email Id:		concessions, Interest
				subsidy etc. Pooling of
		directorrsb-ts@nic.in.		flag day fund, merging
				the same with special
		Website:		fund and to derive the
				interest from the
		www.telanganasainik		nationalized banks for
		<u>.nic.in</u>		implementation of welfare
		<u></u>		schemes.
				schemes.

# **Chapter 3** Powers and Duties of Officers and Employees [Section 4(1) (b) (ii)] Powers and duties of officers and employees of the authority by designation as follows:

S.No	Name of the officer / Employee	Designation	Duties allotted	Powers
	Colonel P. Ramesh Kumar (Retd)	Statutory: HOD	He is the HOD having control over the 10 Regional offices.	
		Administrative: Director	Competent authority for all administrative matters pertaining to department.	All administrative powers pertaining to the Department.
		Financial:	Authorize to exercise the financial powers under Article 6 of the Chapter II of TG Financial Code Volume I and he is the budget controlling authority of the Department.	All financial and budget monitoring powers.
		Other:	Disciplinary, Pension, leave sanctioning and appointing authority upto I, II Level Gazetted Officers.	Competent to appoint upto II Level Gazetted Officers and disciplinary authority.
	Capt. R. Sreenivasulu (Retd)	Statutory:	1st Level Gazetted Officer.	
		Administrative: Placement Officer (FAC)	He is responsible for the entire work relating to the employment/ self employment and also to verify the applications	Powers to sponsor the names of suitable ex- servicemen for employment to various organizations.

	Financial:	of the candidates for various educational, professional and non-professional course of the candidates claiming reservation in ex- servicemen quota. There are no financial duties to	There are no financial powers to this post.
	Other:	this post. He will assist the Director in conducting TGRSB Meetings and preparation of agenda.	He shall interview the ex-servicemen and their dependents calling on this Directorate to sought out various problems pertaining to resettlement and place them to the Director for final decision.
Sri. A. Narotham Reddy	Statutory:	I Level Gazetted Officer.	
	Administrative: Asst. Accounts Officer	He is overall responsible for the accounts of Special Fund, Flag Day Fund and Government Fund. He shall maintain all the accounts as per rules and assist the Director and Secretary, Special Fund in distribution of funds and sanctioning the grants.	To keep the Government money in his custody and to make payments out of them on account of pay allowances, contingencies etc., wherever such payments are in confirmatory with the financial rules. He will be the custodian of cheques, drafts, agreements, FDRs of Special Fund and other financial instruments maintain the account in all respects. He shall assist in preparation of

			Agenda, minutes and follow up action of State Managing Committee.
	Financial: Drawing & Disbursing Officer	He shall discharge the duties of Drawing & Disbursing Officer and prepare number statement and budget estimates for the entire Department and also to distribute amount approved in the annual budget to the subordinate offices.	He is the drawing and disbursing officer of all Government Accounts and special fund accounts including Flag Day Fund.
	Other:	He shall deal with the audit inspections, take actions and to prevent irregularities mentioned in the Audit.	Maintains service books of officers and staff and advice on any matter involving financial implication.
Sri M.A. Wahab Aslam	Statutory:	Non-Gazetted Officer in the Department.	Supervision and control of staff of section.
	Administrative: Superintendent	Policy matters, accounting, maintenance of registers, special fund investments, FDRs relating to Special Fund and conducting of Flag Day and its accounting.	To check the PRs and periodicals. Preparations of agenda minutes and follow up actions of State Managing Committee.
	Financial:	Maintenance and safe custody of all cheque books/pass books relating to	Recovery of loans from ex-servicemen and reconciliation of special fund account and Flag day fund

		Special Fund and Flag Day Fund.	accounts.
			To check the PRs and periodicals and to verify and submit the same to the Assistant Accounts Officer, maintenance of separate registers for various grants.
	Other:	To attend all the files submitted by the staff of his section staff.	Maintenance of all records pertaining to Special Fund,Flag Day Fund and grants
Smt K.Kalpana	Statutory:	Non-Gazetted Officer	
	Administrative: Senior Assistant	To assist Superintendent in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	-
Smt. CH. Kanaka maha lakshmi	Statutory:	Non-Gazetted Officer	
	Administrative: Junior Assistant	To assist Senior Assistant in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	•
Sri.SAS Narayana Rao	Statutory:	Non-Gazetted Officer	Supervision and control of staff of her section.
	Administrative: Superintendent	General welfare work relating to pensions, family pensions, AGI final settlement, re-survey medical boards, Issue of I.Cards etc.	To maintain registered ex-servicemen on live register and to sponsor his name for employment. Policy matters relating to the subjects.
	Financial:	To maintain the amount collected	No financial powers to this post.

 <del></del>		
	on issue of duplicate I.Cards received from RSWOs.	
Other:	Definition of ex- servicemen, fixation of pay of re-employed ex- servicemen, mobile canteens, assignment of land, house site etc.	To check Personal registers, periodicals, reports and returns.
	Scrutiny of applications for admissions under CAP category into various courses. Ex- servicemen resettlement trainings, welfare of war widows and war disabled and sanction of gallantry awards.	Preparation of agenda and assisting in conducting of TGRajya Sainik Board meeting. Civil Military Liaison Conference and follow up action of ZSB Meetings.
Other:		Maintenance of personal registers and record of war widows, war disabled and gallantry award winners.
	All work relating to reconciliation of figures in respect of Directorate and subordinate offices.	Budget estimates, revised estimates, distribution of budgets, appropriation of funds
Financial:	All claims pertaining to the pay and allowances, TA bills, wages, electricity rents, service postage	she is the custodian of Government fund/ money and other financial instrument.

	Other:	stamps, telephones and other office expenditure claims. Disbursement and handling of cash. Reimbursement of central share on maintenance of department.	Maintenance of relevant registers, cash book, acquittance registers, PA
ri SAS Narayana ao	Statutory:	Non-Gazetted Officer	(Government) un- disbursed pay. Supervision and control of all staff of the Directorate.
	Administrative: Superintendent	All the matters relating to the establishment, discipline, postings, transfers of Gazetted, Non- Gazetted, Class IV employees of the Directorate and Regional Sainik Welfare Offices.	To inspect personal registers and periodicals, ACRs and confidential reports of officers and staff, maintenance of telephones, stationery, equipments, furniture etc.
	Financial:	No. financial duties	No financial powers
	Other:	Correspondence relating to PRC, sanction of rents, office accommodations, pensions of employees in the entire department.	To maintain relevant stock files.
ri V.Harshavardhan leddy	Statutory: Administrative:	Non-Gazetted Officer To assist	
	Senior	Superintendent	To maintain all subject files in order

	Assistant		
	Financial:	There are no financial duties.	There are no financial powers
Smt. A. Jyothi	Statutory:	Non-Gazetted Officer	
	Administrative: Senior Assistant	To assist Superintendent in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:		
Smt. G.Anusha Reddy	Statutory:	Non-Gazetted Officer	
	Administrative: Junior Assistant	To assist Superintendent in all subjects.	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:		-
Vacant	Statutory:	Non-Gazetted Officer	-
	Administrative: Junior Assistant	To assist Superintendent in all subjects	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	-
Sri M. Srinu	Statutory:	Non-Gazetted Officer	-
	Administrative: Typist	To attend to all typing work and to assist Superintendent in all subjects.	To maintain all subject files in order
	Financial:	There are no financial duties.	There are no financial powers
	Other:	-	-
Vacant	Statutory:	-	-
	Administrative:	To maintain the records of the	To maintain the list of files in the record
	Record Assistant	entire Department. To stitch the closed	room.

		files.	
	Financial:	-	-
	Other:	-	-

# Chapter 4 Procedure followed in decision-making process

[Section 4(1)(b)(iii)] 4.1The procedure followed in decision making by the public authority.

Activity	Description	Decision making process	Designation of final making authority
Goal setting & planning	Welfare activities pertaining to ex- servicemen.	Submission of schemes to the Director through PO and AD.	Director, Sainik Welfare
Budgeting	Maintenance of District wise Directorate and 10 district offices Dut up by the AAO for the approval of Director.		Director, Sainik Welfare
Formulation of programmes, schemes and projects	Pavala Vaddi	District officials	Director, Sainik Welfare
Recruitment/hiring of Personnel	Recruitment through TSPSC.	Notifying the vacancies to TSPSC.	Director, Sainik Welfare
Release of funds	Funds are released through State Budget	The AAO will submit the necessary proposals district wise including Directorate	Director, Sainik Welfare
Implementation/delivery of service/ utilization of funds	The required budget is allotted to the district offices to meet their expenditure including salaries.	The Regional Sainik Welfare Officer being drawing and disbursing officer will utilize the funds. AAO at the Directorate level.	The Director, Sainik Welfare
Monitoring & Evaluation	Monitoring of expenditure	AAO will scrutinize and submit to the Director.	Director, Sainik Welfare

Gathering feedback from public	-	-	-
Undertaking improvements	The staff is being trained to attend to the RTI Act, 2005 expeditiously as per rules.	_	-

# Chapter 5 Norms set for the discharge of functions

[Section 4(1)(b)(iv)] 5.1 The details of the norms/standards set by the public authority for the discharge of its functions/delivery of service.

S.No	Function/Service	Norms/Standards of	Time	Reference
5.100	Function/Service			
		performance set	Frame	document
				prescribed the
				norms (Citizen's
		A (1 '('		charter etc)
1	Issue of Identity Card	As per the citizen		As per the citizen
		Charter.	2 hours	Charter.
2	Issue of duplicate Identity Card	As per the citizen	$\frac{1}{2}$ hour to	As per the citizen
		Charter.	2 hours	Charter.
3	Registration for employment	As per the citizen		As per the citizen
		Charter.	2 hours	Charter.
4	Renewal of employment	As per the citizen	$\frac{1}{2}$ hour to	As per the citizen
		Charter.	2 hours	Charter.
5	Sponsoring the names of ESM	As per the citizen	2 days	As per the citizen
	for employment	Charter.		Charter.
6	Processing the cases of ex-	As per the citizen	3 -5 days	As per the citizen
	servicemen for self-employment	Charter.		Charter.
	ventures			
7	Identification of eligible ESM/		3 -5 days	As per the citizen
	widows of ESM for undergoing	Charter		Charter.
	resettlement training			
8	Processing the cases of ex-	As per the citizen	3 -5 days	As per the citizen
	servicemen for allotment of	Charter.		Charter.
	Army Surplus Vehicles/Oil			
	Product Agencies etc.,			
9	Processing the cases of ESM/	As per the citizen	3 -5 days	As per the citizen
	widows of ESM for allotment of	Charter.		Charter.
	land.			
10	Processing the cases of ESM/	As per the citizen	3 -5 days	As per the citizen
	widows of ESM for allotment of	Charter.		Charter.
	land, house site, houses under			
	IAY/EWS.			

11	Processing the cases of ESM/ widows of ESM for issue of dup. Discharge cert., change of home address.		the	citizen	3 -5 days	As per the citizen Charter.
12	Processing the cases of serving personnel for verification of home posting.	As per Charter.	the	citizen	3 -5 days	As per the citizen Charter.
13	Processing the cases of ESM for Re-survey Medical Board.	As per Charter.	the	citizen	3 -5 days	As per the citizen Charter.
14	Processing the cases of ESM/ widows of ESM for police protection regarding land dispute cases etc.,	As per Charter.	the	citizen	3 -5 days	As per the citizen Charter.
15	Processing the cases of ESM/ widows of ESM regarding family litigation.	As per Charter.	the	citizen	3 -5 days	As per the citizen Charter.
16	Processing the cases of ESM/ widows of ESM for sanction of pension/family pension, Army Gp. Insurance.	As per Charter.	the	citizen	3 -5 days	As per the citizen Charter.
17	Initiation of monetary grants cases in respect of Gallantry Awardees.		the	citizen	3 -5 days	As per the citizen Charter.
18	Issue of dependant certificate for admission into education institutions under CAP category.	As per Charter.	the	citizen	<sup>1</sup> / <sub>2</sub> hour to 2 hours	As per the citizen Charter.
19	Issue of un-employment certificate for admission into Military Hospitals.		the	citizen	<sup>1</sup> ∕₂ hour to 2 hours	As per the citizen Charter.
20	Issue of certificate for availing facilities from Canteen Stores Department.		the	citizen	<sup>1</sup> ∕₂ hour to 2 hours	As per the citizen Charter.
21	Initiation of the cases of Ex- servicemen/ widows of ESM for sanction of Marriage grant/ Funeral grant/ Educational concessions/ITI Stipends/ Boarding & Lodging charges/Financial assistance/ Adhoc grant.	Charter.			<sup>1</sup> / <sub>2</sub> hour to 2 hours	As per the citizen Charter.
22	Processing the cases of Ex- servicemen/widows of ESM for sanction of Marriage grant/ Funeral grant/ Educational concessions/ITI Stipends/ Boarding & Lodging charges/	As per Charter.	the	citizen	3-5 days	As per the citizen Charter.

	Financial assistance/Adhoc grant.					
23	Initiation of the cases of Non- pensioner II World War Veterans/ Widows for sanction of Financial.		the	citizen	<sup>1</sup> / <sub>2</sub> hour to 2 hours	As per the citizen Charter.
24	Processing the cases of Non- pensioner II World War Veterans/ Widows for sanction of Financial.	As per Charter.	the	citizen	3-5 days	As per the citizen Charter.
25	Initiation of the cases of ESM/ Widows of ESM for sanction of Fin. Asst. from DAPWF/ACWF/Army/Navy/Air Force Benevolent Funds.		the	citizen	1/2 hour to 2 hours	As per the citizen Charter.
26	Processing the cases of ESM/Widows of ESM for sanction of Fin. Asst. from DAPWF/ACWF/Army/Navy/Air Force Benevolent Funds.	As per Charter.	the	citizen	3-5 days	As per the citizen Charter.
27	Initiation of the cases of ESM/ Widows of ESM for sanction of Fin. Asst. towards Marriage grants for daughter's marriage, Re-imbursement of medical expenses, house repairs from the funds at the disposal of Kendriya Sainik Board, New Delhi.	As per Charter.	the	citizen	<sup>1</sup> / <sub>2</sub> hour to 2 hours	As per the citizen Charter.
28	Processing the cases of ESM/ Widows of ESM for sanction of Fin. Asst. towards Marriage grants for daughter's marriage, Re-imbursement of medical expenses, house repairs from the funds at the disposal of Kendriya Sainik Board, New Delhi.		the	citizen	3-5 days	As per the citizen Charter.
29	Disbursement of various grants to the respective grantees.	As per Charter.	the	citizen	Within 07 days or date on which the grantee reports.	As per the citizen Charter.

# Chapter 6

# Rules, Regulations, Instructions, Manual and Records, for Discharging Functions [Section 4(1)(b)(v)&(vi)]

6. List and gist of rules, regulations, instructions, manuals and records held by public authority or under its control or used by its employees for discharging functions are as follows.

	functions are as follows.		
S.No	Description	List of contents	Price of the publication if priced
Rules	and regulations		
S.No	Service Rules	Telangana State & Subordinate Service Rules	-
	Service Rules	Telangana Ministerial Service Rules	-
	Special Rules	Appointment of the RSWO's and Welfare Organisors	-
Instruc	tions		
1	NIL	NIL	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
Manua	als		
1	Manual of Procedures (employment) – supplied by Government of India.	Procedures for the recruitment of ex- servicemen	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
Record	ds	L	
1	NIL	NIL	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL
Publica	ations	·	·
1	NIL	NIL	NIL
2	NIL	NIL	NIL
3	NIL	NIL	NIL

# Chapter 7 Categories of Documents held by the Public Authority

[Section 4(1)(b)v(i)]

7.1 The official documents held by the public authority or under its control.

S.No	Category of document	Title of the document	Designation and address of the custodian (held by under the control whom)
	Nil	NIL	NIL

# Chapter 8

# Arrangement for consultation with, or representation by the members of the Public in relation to the formulation of policy or implementation thereof

# [Section 4(1)(b)(viii)]

8.1 Arrangements by the public authority to seek consultation / participation of public or its representatives for formulation and implementation of policies?

S.No	Function/Service	Arrangements for Consultation with or representation of public in relation with policy formulation.	relation with policy
	Nil	NIL	NIL

# Chapter 9 Boards, Councils, Committees and other bodies Constituted as part of public authority

[Section 4(1)(b)v(iii)] 9.1 Information on boards, councils, committees and other bodies related to the public authority in the following format.

Name of Board Council	Composition	Powers&	Whether its meetings
or Committee etc.		functions	open to public / minutes
			of its meetings
			accessible for public.
State Managing	Hon'ble Governor of	,	-No-
Committee for Special Fund for	Telangana is the Chairman of the SMC	5 5	
Reconstruction and	and 11 other members		
Rehabilitation of Ex-	are there in the		
servicemen	Committee.		
	available in the notice	-	
	board of the office)	ex-servicemen	
Rajya Sainik Board at		5	-No-
State level.	Minister/Minister for	, ,	
	Home is the President		
	of RSB and 26 official and 04 non-official		
	and 04 non-official members are there in	1 0	
	the RSB. (List		
	available in the notice	rolangana otato.	
	board of the office)		
Zilla Sainik Boards at	District Collector	It is only an	-No-
District level	concerned is the	advisory body to	
	President of ZSB and	discuss the	
	12 official and 8 non-	welfare matters	
	official members are there in the ZSB. (List	pertaining to the ex-servicemen of	
	available in the notice		
	board of the concerned	district.	
	Regional Sainik		
	Welfare Office)		

# Chapter 10 Directory of officers and employees

[Section 4(1)(b)(ix)]

10.1 Officers and employees working in different units or offices at different levels and their contact addresses in the following format (including officers in charge of grievances redressal, vigilance, audit etc).

S.No	Name of the office/ administrative unit	Name , designation and address of officer/ employee	Telephone & Fax , office Tel: Residence Tel & Fax	E. mail
1	Directorate of Sainik Welfare, Hyderabad	Col.P.Ramesh Kumar (Retd) Director, Sainik Welfare, 2 <sup>nd</sup> Floor, Sainik Aramghar Complex, Next Iane to Ratnadeep Super Market, Near Yashoda Hospital, Suryanagar Colony, Somajiguda, Hyderabad- 500 082, Telangana State.	Tel.Nos: 040-   23423211/ 23423288   Fax.No. 040-   23423211/ 23423288	<u>directorrsb-ts@nic.in</u>
	Directorate of Sainik Welfare, Hyderabad	Capt. R.Sreenivasulu Placement Officer(FAC) O/o. Director, Sainik Welfare, 2 <sup>nd</sup> Floor, Sainik Aramghar Complex, Next lane to Ratnadeep Super Market, Near Yashoda Hospital, Suryanagar Colony, Somajiguda, Hyderabad- 500 082, Telangana	Tele fax Nos : 040- 24736890 040- 24747991 Cell-9133355851	porsb-ts@nic.in
	Directorate of Sainik Welfare, Hyderabad		Tele fax Nos : 040- 24736890 040- 24747991 Cell-9133355852	aaorsb-ts@gov.in

	Market, Near Yashoda Hospital, Suryanagar Colony, Somajiguda, Hyderabad- 500 082, Telangana		
Sri T. Vinod Kumar Adilabad, Kumaram Bheem(Manchir yala) Nirmal	Regional Sainik Welfare Officer, O/o Regional Sainik Welfare Officer, Sainik Bhavan, Near LIC office, Opp: Police Head quarters Adilabad	08732-227063	zswoadb-ts@nic.in
Sri.N. Sreenesh Kumar Hyderabad,	Regional Sainik Welfare Officer (FAC) O/o Regional Sainik Welfare Office Sainik Aramghar Complex 2 <sup>nd</sup> Floor, Suryanagar Colony, Somajiguda, Hyderabad–500 082	040-23423213	zswohyd-ts@nic.in
Capt.R.Sreeniv asulu, ,Pedda Palli, Jagityala (Siricilla)	Regional Sainik Welfare Office O/o Regional Sainik Welfare Office Sainik Bhavan OPP: Revenue Club Karimnagar-505 001	0878-2240622	zswokrnr-ts@nic.in
Sri.M.Chandra Shekhar Khammam, Bhadradri Kothagudem	RegionalSainikWelfare OfficeSainikO/oRegionalSainikWelfareOfficeAdjacenttoNewMunicipalVersionStrice,Corporationoffice,Owarakanagar,Khammam-507001Strice,	08742-234888	zswokmm-ts@nic.in
Sri.A.Narotham Reddy Mahabubnagar, Nagarkurnool, Wanaparthy, Jogulamba Narayanapet	Regional Sainik Welfare Office Sainik Bhavan, Bandameedipally Mahabubnagar – 509 001	08542-223468	zswombnr-ts@nic.in

Smt.S.Satya	Regional Sainik		
Sree Sangareddy, Medak, Siddipet	Welfare Office O/o Regional Sainik Welfare Office Integrated Collectorate Complex, 2 <sup>nd</sup> Floor, North West Block, Sangareddy – 502 001.	08455-276734	zswomdk-ts@nic.in
Smt.T.Vanaja Nalgonda, Suryapet, Yadadri,	Regional Sainik Welfare O/o Regional Sainik Welfare Officer, H.No:6-4-165 (New) Opp. Nagarjuna Degree College Ramgiri 'X' Road, Nalgonda - 508 001.	08682-224820	zswonlg-ts@nic.in
Sri D.Ramesh Nizamabad, Kamareddy	Regional Sainik Welfare officer(FAC) O/o,Regional Sainik Welfare Office,Sainik Bhavan, Adarshanagar, Dubba, Nizamabad- 503002.	08462-238509	zswonzb-ts@nic.in
Sri.N.Sreenesh Kumar Ranga Reddy, Medchal Malkajgiri, Vikarabad	Regional Sainik Welfare Officer O/o. Regional Sainik Welfare Officer Sainik Aramghar Complex 2 <sup>nd</sup> floor, Suryanagar Colony Somajiguda, Hyderabad - 500 082	040-23392232	zsworr-ts@nic.in
Smt.S.Satya Sree Hanamkonda, Warangal-Rural Mahabubabad, Jayashankar (Bhupalapally), Jangaon, Mulugu	Regional Sainik Welfare Officer O/oRegional Sainik Welfare Officer Sainik Bhavan Kanaka Durga Colony Waddepally, Warangal-506370	0870-2456018	zswowgl-ts@nic.in

# Chapter 11

# Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in regulations.

[Section 4(1)(b)(x)]

11.1 Remuneration and compensation structure for officers and employees in the following format:

S.No		Monthly		Remuneration	System of companyation
5.NO	Designation	Monthly			System of compensation
		including	its	Composition	to determine
		(Rs)			remuneration as given in
					regulation
1	Colonel P. Ramesh Kumar				As per State Government
_	(Retd), Director				Rules
2	Capt.R. sreenivasulu				-do-
	Placement Officer (FAC)				
3	Sri.A.Narotham Reddy				-do-
	Asst. Accounts Officer				
4	Sri. Sri M.A. Wahab				-do-
	Aslam,Superintendent				
5	Sri SAS Narayana Rao				-do-
	Superintendent				
6	Smt K.Kalpana , Sr. Asst.				-do-
7	Smt A.Jyothi , Sr Asst.,				-do-
8	Sri.V.Harshavardhan Reddy				-do-
	Sr.Asst				
9	Sri M. Srinu, Typist				-do-
10	Smt Ch. Kanaka maha				-do-
	lakshmi, Jr Asst				
11	Smt. G.Anusha Reddy,				-do-
	Jr.Asst				
12	Vacant-Jr.Asst				
13	Vacant-Jr.Asst				-do-
14	Vacant, O.S				-do-
15	Sri P. Srinivasa Rao, RNO				-do-
16	Sri Mohd. Ishaq Watchmen				-do-
17	Smt T. Shivnela, OS				-do-

# Chapter 12

### Budget Allocated to each Agency including Plans etc. [Section 4(1)(b)(xi)]

12.1 Details of the plans, programmes and schemes undertaken by the public authority for each agency.

Agency	Planprogramme / Scheme /	Proposed	Expected	Report on
	Project / Activity / purpose for	expenditure	outcomes	disbursement
	which budget is allocated			made or where
				such details
				available Web site,

			reports, boards etc.	Notice
NIL	NIL	NIL	NIL	

12.2 Budget allocated for different activities under different programmes/schemes/projects etc., in the given format.

(Rs.in lakhs)

Agency	programme/ Scheme/Project/ Activity/purpose for which budget is allocated	Amount released Last Year	Amount Spent Last Year	Budget allocated current year	Budget released current year ( up to 2 <sup>nd</sup> quarte)
Sainik Welfare (Non-Plan)	Establishment	355.77	391	371	18
Sainik Welfare (Non-Plan)	Grants-in-aid (Monthly Financial Assistance to II World War Veterans and their Widows in the State) (Veterans- 31 Widows- 123)	150	113	130	39
Pavala Vaddi		9.23	2.64	4	1.2
Sainik Welfare	Establishment				
(Plan)	Sainik Aramghar	700	0	59.9	40.54

# Chapter 13 Manner of execution of Subsidy programmes

[Section 4(1)(b)xii)]

13.1 The activities/programmes/schemes being implemented by the public authority for which subsidy is provided.

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

Name of programme/Activ	the ity.	Nature/Scale Subsidy	of	Eligibility Criteria for grant of subsidy	Designation of grant Subsidy.	officer	to
				<b>y</b>			
NIL		NIL		NIL	NIL		

13.3 Manner of execution of the subsidy programmes.

Name of the programme/Activity.	Application procedure	Sanction procedure	Disbursement procedure
NIL	NIL	NIL	NIL

Chapter 14

Particulars of recipients of concessions, permits or Authorization granted by the public authority

[Section 4(1)(b)xiii)]

14.1 The names and addresses of recipients of benefits under each programme/scheme separately in the following format. Institutional Beneficiaries

Name of p	orogramme Schemes			
S. No	Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
	Nil	Nil	Nil	Nil
Name of p	programme Schemes			
S. No	Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
	Nil	Nil	Nil	Nil

### **Individual Beneficiaries**

Name of p	orogramme Schemes			
S. No	Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
	Nil	Nil	Nil	Nil
Name of	orogramme Schemes		I	
S. No	Name & address of recipient institution.	Nature/quantum of benefit granted	Date of grant	Name & designation of granting authority
	Nil	Nil	Nil	Nil
		Ob sector 45		

#### Chapter 15

# Information available in Electronic Form

[Section 4(1)(b)x(iv)]

15.1 Information related to the various schemes of the department which are available in electronic formats (Floppy, CD, VCD, Website, Internet etc).

Description (Site address/	Contents or	Designation a	nd address of t	the
Location where available	title	custodian c	of informat	ion
etc		(held by whom'	?)	
www.telanganasainik.nic.in		Maintained by I	NIC	
	Location where available etc	Location where available title etc	Location where available title custodian of (held by whom)	Location where available title custodian of informat (held by whom?)

15.2 Particulars of facilities available to citizens for obtaining information including the working hours of a library or information center or reading room maintained for public

use where information relating to the department or records/documents are made available to the public.

#### Chapter 16 Particulars of facilities available to Citizens for obtaining information [Section 4(1)(b)xv)]

16.1 Particulars of information dissemination mechanisms in place/ facilities available to the public for accessing of information:

Facility	Description (Location of facility/name_etc	Details of information made available
Notice board	At the entrance of office	Important notifications
News paper reports	Available in notice board	News paper reports displayed on the notice board
Public announcements	Through DPRO	Information available on notice board
Information counter	-No special counter-	-NA-
Publications	-Nil-	-NA-
Office library	-No library-	-NA-
Websites	www.telanganasainik.nic.in	-NA-
Other facilities (name)	Computers, Printers, Fax	
Internet facility.		

### Chapter 17

# Names, Designation and other particulars of public Information Officers [Section 4(1)(b)xvi)]

17.1 Contact information of the Public Information Officers and Assistant Public Information Officers designated for various offices/ administrative units and appellate authority/officer(s) for the public authority in the following format.

### Public Information Officer(s)

S.No	Name	of	the	Name &	designation	Office	Tel:	E. Mail
	office/adminis	strative ι	unit	of PIO		Reside	nce	
						Tel: Fa	x:	
1	Directorate	of	Sainik	Capt.R.S	reenivasulu,	040-		porsb-ts@nic.in
	Welfare, Telangana			Public	information	234232	211 /	
				officer		88		
2	Directorate	of	Sainik	Sri.A.Nar	rotham	040-		aaorsb-ts@gov.in
	Wolfere Telepage		Reddy,	Asst.Public	234232	211 /		
	Welfare, Telangana			Information Officer		88		

### Appellate Authority

S.No	Name	designation	&	Jurisdiction	of	Office	Tel:	E. Mail
	address of	of appellate office	er	appellate	officer	Residence	Tel:	

l			(officer/administrative Unit of the authority)	Fax:	
ſ	1	Colonel P. Ramesh Kumar	State level		directororrsb-
		(Retd), Director			<u>ts@nic.in</u>

# **REGIONAL SAINIK WELFARE OFFICES**

S.No	Location of Regional Sainik Welfare Office	APIO	PIO	Appelate Authority	Contact Details
1	Adilabad	K.Kishore	Md.Faheemuddin	T. Vinod Kumar	08732-227063 zswoadb- ts@nic.in
2	Hyderabad	OV Sunil Kumar	Y.Madhavi Latha	N.Sreenesh Kumar	040-23423213 zswohyd- ts@nic.in
3	Karimnagar	Sagar Rao	J Anuradha	Capt.R.Sreeni vasulu	0878-2240622 zswokrnr- ts@nic.in
4	Khammam	Shaik Hymath	S.Anusha	M.Chandra Shekhar	08742-234888 zswokmm- ts@nic.in
5	Mahabubnagar	Gangadhar Reddy	Sridhar	A.Narotham Reddy	08542-223468 zswombnr- ts@nic.in
6	Medak	Syed Sayam	G.Shiva Kumar	S.Satya Sree	08455-276734 zswomdk- ts@nic.in
7	Nalgonda	Narasimha Swamy	C.S.Reddy	Maqbool Ahmed	08682-224820 zswonlg- ts@nic.in
8	Nizamabad	B.Ganga Mohan	Suleman	D.Ramesh	08462-238509 zswonzb- ts@nic.in
9	Ranga Reddy	G.Kishan	B.Vasantha Rao	N.Sreenesh Kumar	040-23392232 zsworr- ts@nic.in
10	Warangal	A.Sudhakar	M.Ramesh	S.Satya Sree	0870-2456018 zswowgl- ts@nic.in

#### Chapter 18 Other Useful Information [Section 4(1)(b)xvii)]

18.1 Please give below any other information or details of publications which are of relevance or of use to the citizens.

- 1. Concession & Benefits leaflets for the use of Ex-servicemen, Widows and their dependents
- 2. Armed Forces Flag Day Souvenir 2007
  - 2. You may mention here information of your department which is excluded under Section 8(1) of the Act and / or under Rules of the State Government as Guidance to the public seeking information from your department.

## Name and Designation:

Colonel.P.Ramesh Kumar (Retd) Director

Place: Hyderabad Date : 22-02-2025

(Note): Information provided in these chapters should be updated from time to time and revised date should be mentioned.

### **RIGHT TO INFORMATION ACT 2005**

### (ACT 22 OF 2005) INFORMATION UNDER SECTION 4(1)(b) DIRECTORATE OF SAINIK WELFARE

Director, Sainik Welfare, 2<sup>nd</sup> Floor, Sainik Aramghar Complex, Next lane to Ratnadeep Super Market, Near Yashoda Hospital, Suryanagar Colony, Somajiguda, Hyderabad-500 082, Telangana State.

Telefax: 23423211, 23423288

Email Id: directorrsb-ts@nic.in

Website: www.telanganasainik.nic.in